



# The Indian Silk Export Promotion Council

(Sponsored by Ministry of Textiles Govt. of India)  
(1302-04, Ansal Tower, 38 Nehru Place, New Delhi – 110 019, INDIA)  
(Email: [isepch@gmail.com](mailto:isepch@gmail.com) & [roisepc@gmail.com](mailto:roisepc@gmail.com))

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ISEPC Cir No. 5A/EPC (2)/2021-22

15<sup>th</sup> April 2021

To

ALL MEMBERS OF THE COUNCIL

**Sub: Facility of having Export Performance Certificate for Duty free import permitted under Sr. No. 288 (lining and inter-lining material for silk, garment and textile exporters w.e.f. 1<sup>st</sup> April 2021.**

Dear Sir/Madam,

As you are aware that the Indian Silk Export Promotion Council (ISEPC) is an authorized agency to issue Export Entitlement Certificate for import of items, Govt. of India has now permitted under Sr. 288 (lining and inter-lining material) to the member exporters of Silk, Garments and textiles for a value of equivalent to 2% of the FOB value realized in Indian Rupees in the last financial year 2020-21.

Silk Council inviting the applications for issuance of Export Performance Certificate on Minimal processing charges as under:-

Export Performance	Processing charges – Non refundable fee
Upto Rs.1 Crore	5000+ GST 18%
Rs. 1 Crore to Rs. 3 crore	15000 + GST 18%
Rs. 3 Crore to Rs. 10 Crore	20000+ GST 18%
Above Rs. 10 Crore	35000+ GST 18%

There will not be any charges for amendments from the member exporters irrespective of their exports

Members are requested to kindly avail the facility for duty free import permitted under Sr. No. 288 (lining and inter lining materials). **The certificate will be issued on First-Come-First Served Basis on the same day**, in the prescribed format

Thanks n regards

Sd/-

(Sanjeev Kr. Sharma)

Sr. Director- ISEPC

New Delhi, India

Encl: As above



# The Indian Silk Export Promotion Council

(Sponsored by Ministry of Textiles Govt. of India)  
1302-04, Ansal Tower, 38 Nehru Place, New Delhi – 110 019 (India)  
Email : [isepch@gmail.com](mailto:isepch@gmail.com); [roisepc@gmail.com](mailto:roisepc@gmail.com); Tele: 40154181/26220134

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ISEPC Cir No 5/EPC(2)/2021-22

Dt: 11<sup>th</sup> April, 2021

To,

**ALL MEMBER EXPORTERS OF THE COUNCIL**

**SUBJECT: ISEPC - EXPORT PERFORMANCE CERTIFICATE & PROCEDURE FOR ISSUANCE OF EPC & I.C. - 2021 - 2022: Reg;**

As you are aware that the ISEPC is an authorized Agency to issue Entitlement Certificate to Member exporters and a reference is invited to the Notification No.01/2020-Customs dated 02.02.2020 of Government of India, Ministry of Finance (Department of Revenue) thereby making further amendment in the Principal Notification No. 50/2017-Customs dated 30.06.2017. As per the latest Notification dated 01.02.2021, the @ 2% Export Performance Scheme applicable for silk and readymade garment exporters is continuing.

Reference is invited to the Notification No. 2/2021-Customs dated 01.02.2021 of Government of India, Ministry of Finance (Department of Revenue) thereby making further amendment in the Principal Notification No. 50/2017-Customs dated 30.06.2017.

**The Indian Silk Export Promotion Council (ISEPC) shall issue Export Performance Certificate (E.P.C.) for Import of Items, permitted under S. No.288 (lining and inter-lining materials) subject to the condition listed at S.No.28 (copy Annexed) of the Notification 50/2017-Customs dated 30.06.2017 for a value equivalent to 2% of the FOB value realized in Indian Rupees in the Financial Year 2020-2021. Silk Council accepting the Applications for issuance of Export Performance Certificates on minimal charges, just to cater the need of our MSME Members, during this pandemic scenario.**

The items under S. No. 288 is continued now subject to the condition No. 28 for 2% Export Performance Scheme. Also, as per the Principal Notification No. 50/2017- Customs dated 30.06.2017, the import of Lining and Inter-lining materials shall be restricted to 2% of the FOB Value of the garments exported and value realized during 2020-2021.

Accordingly, applications are invited from eligible manufacturer exporters & merchant exporters (having tied up with supporting manufacturer of textile garments) having valid membership of the Council for issuance of Export Performance Certificate (EPC) for the purpose of importing of Lining and Inter-lining materials of the goods given in the Notification for use in manufacture of textile garments for exports as per the Principal Notification No. 50/2017-Customs dated 30.06.2017.

In view of above, the Export Performance Certificate may be obtained for the purpose of importing of Lining and Inter-lining materials of goods as detailed in Principal Notification No. 50/2017-Customs dated 30.06.2017 of Govt. of India, Ministry of Finance (Deptt. of Revenue) and amended from time to time.

The details to be furnished in the application (**Annexure- I**) should pertain to the FOB value realized in (foreign currency equivalent to Indian Rupees) on exports of silk and other allied silk products, readymade garments during the preceding financial year 2020-2021 i.e. between 1<sup>st</sup> April, 2020 to 31<sup>st</sup> March, 2021.

The applications along with prescribed documents and fee may be addressed to Senior Director cum Chief Information Officer, The Indian Silk Export Promotion Council, and hence, Applications will be received only from member exporters who are registered as manufacturer exporter & merchant exporter having valid membership of the Council (tied up with supporting manufacturer of Silk, and other allied silk products, textile garments). The applications in format at **Annexure-I** along-with prescribed documents and fee may be addressed to The Senior Director cum Chief Information Officer, **The Indian Silk Export Promotion Council, 1302 - 04, Ansal Tower, 38 Nehru Place, New Delhi- 110019, India.**

*Please note that shipments of free sample consignments are not considered as export performance for this purpose. Therefore, please do not include any details of free samples in the statements. Exporters should quote actual and full export value realized in Indian Rupees.*

Applicant exporters are required to give correct and complete information strictly following the *formats* supported with Chartered Accountant's endorsement and certified Bank Certificate (s) towards realization of export proceeds equivalent to claimed export performance. There should be a certificate that all the bills referred in the *format* pertain to **Silk and other allied silk products including readymade Garments etc;**

**Invalid item, invalid realization period etc:**

In such cases, where application for issuance of EPC is not claimed against FOB value realized towards export of readymade garments and date of realization is not within the applicable period of 01.04.2020 to 31.03.2021, eligible items/period will be determined by THE INDIAN SILK EXPORT PROMOTION COUNCIL (ISEPC) office as per the customs Notification No. 2/2021-Customs dated 01.02.2021 and EPC will be issued for a reduced value, without asking for revised Bank and CA certificate in order to reduce the transaction cost and give faster service to the trade.

The Council reserves the right to call for any other documents/information that may be relevant for this purpose.

**Processing Charges (Non-Refundable):**

Applications should be accompanied by a Pay Order/Demand Draft in favour of **“The Indian Silk Export Promotion Council, New Delhi”** or through NEFT/RTGS as per Bank details given below:

<b>Account Name</b>	THE INDIAN SILK EXPORT PROMOTION COUNCIL
<b>Bank Account No.</b>	653010100019576
<b>Bank Name</b>	AXIS BANK LIMITED,
<b>Branch Name</b>	Mohan Cooperative
<b>Branch Address</b>	B-1/1, Mohan Cooperative Industrial Estate, Mathura Road, New Delhi 1100044;
<b>IFSC</b>	UTIB0001771

The Processing charges details are given below **(Non-Refundable)**

Applications should be accompanied by a Pay Order / Demand Draft in favour of **“The Indian Silk Export Promotion Council, New Delhi”** as per details given hereunder:

<b>Export Performance</b>	<b>Processing charges - Nonrefundable FEE +</b>
Upto Rs.1 Crore	5000+ GST 18%
Rs. 1 Crore to Rs. 3 crore	15000 + GST 18%
Rs. 3 Crore to Rs. 10 Crore	20000+ GST 18%
Above Rs. 10 Crore	35000+ GST 18%

Upon receipt of applications from the eligible exporters, the Council will issue the Export Performance Certificate to them.

### **Issuance of Import Certificate:**

At the time of import, the exporter will apply to the concerned Regional office of THE INDIAN SILK EXPORT PROMOTION COUNCIL (ISEPC) in the format as at **Annexure-II** along with the *copy* of Export Performance Certificate and supporting documents.

The Office of the Council, upon receipt of the said application will issue the Import Certificate *for* being produced before the Customs at the time of import clearance of consignments. For every import clearance, the exporter shall obtain an Import Certificate *from* the Head office by submitting an application as at **Annexure-II**. Head offices will issue the Import Certificate after debiting the details of imports against the Import Certificate in the computer master, based on the invoice duly self- attested or bill of entry submitted by the exporter along with the application for import Certificate.

### **Procedure for obtaining IC under EPC:**

**Offline Mode:** The exporters, as per practice, can deposit Cheque / Demand Draft / Pay Order in favour of “The Indian Silk Export Promotion Council” for an amount of Rs. 500/- + GST at the time of making application for IC. The office, as per practice, will examine the case, issue the receipt of payment and issue Import Certificate (IC) on designated stationery.

The processing charges of Import Certificate Rs. 500/- + GST is **Non-Refundable**.

As an export promotion measure and to accommodate eligible exporters in smooth import of Lining and Inter-lining materials permissible against above notifications, it has been decided to issue Import Certificates as per the actual requirement of the exporters. The scheme would be operative as follows:-

- a) Import Certificate can be applied on the basis of provisional bill of entry or invoice also. It may please be noted that for each import certificate, separate application would be required to be submitted in the Office of The Indian Silk Export Promotion Council (ISEPC);
- b) The exporter may obtain any number of Import Certificates, which will be debited in the Offline Master Certificate *as per* existing procedure. **The exporter shall submit Bill of Entry issued by Customs within 60 (sixty) days to respective Office of THE INDIAN SILK EXPORT PROMOTION COUNCIL (ISEPC).**
- c) The provisional bill of entry from Private Bonded Warehouses/Special Economic Zones Customs should be self – certified by exporters.

### **Re-credit/Add Back:**

- a) No add back normally would be permitted in Export Performance Certificate for the Import Certificate once issued for those bill of entries/invoices which were provisionally prepared and submitted to ISEPC for obtaining import certificate;  
In exceptional cases, exporters may request ISEPC for re-credit (Add Back) after surrendering the original IC to the issuing office along with DD/PO of Rs.800/- (Fee Rs.677/- + Rs.123/- applicable GST) for each IC. The exporter will have to state that no benefit has been taken on the IC being surrendered and will give affidavit as per Performa given at **Annexure - III**. The re-credit would be subject to the approval by Head Office of ISEPC;
- b) The provisional bill of entry from Private Bonded Warehouses/Special Economic Zones Customs should be self – certified by exporters;

Drawback Directorate, Deptt. of Revenue, Ministry of Finance has clarified that duty free clearance of Lining and Inter-lining materials from Private Bonded Warehouse is permitted. Ministry of Commerce has also allowed procuring permissible of importing of Lining and Inter-lining materials from units located in Special Economic Zones also. Exporters, therefore, while seeking imports from the Private Bonded Warehouse/SEZs may carefully fill **Annexure-II**, Serial No.10, at the time of making application to THE INDIAN SILK EXPORT PROMOTION COUNCIL (ISEPC).

**Last date of Receipt of Application:**

It has been decided by the Management of the Council to allow all interested member exporters to apply for issuance of EPC for the current financial year and should be for longer period upto 30/9/2021, as per their convenience from their Office / Home / factory.

Applications received after this date will be accepted along with late fee charges of Rs. 1000/-+ applicable GST per application along with the normal charges as prescribed above. The exporter can however apply immediately for EPCs for the year 2021-2022, without waiting last date.

**Enhancement of EPC Value:** Only one application for enhancement can be submitted by the exporter. Subsequent enhancement shall be subject to specific approval of ISEPC.

No processing charges would be payable for first application for enhancement of EPC, if after enhancement value of EPC remains within the concerned turnover slab specified above (see Processing Charges) for which initial EPC application was made. Thereafter, for every EPC enhancement application, even within the turnover slab specified above, the processing charges for issuance of initial EPC shall be levied. Exporter shall apply in format at **Annexure V, V(A), V(B) V(C)**.

**Amendment in the Export Performance Certificate:**

The applicant may apply for amendment in Export Performance Certificate along with the documents as detailed below:

- i) A request on the applying Company's Letter head
- ii) Copy of EPC earlier issued.

<u>Export Slab</u>	<u>Amendment Charges + Applicable GST</u>
a) Upto Rs.1 Crore	No charges
b) Above Rs.1 Crore to Rs.3 Crore	No charges
c) Above Rs.3 Crore to Rs.10 Crore	No charges
d) Above Rs.10 Crore	No charges

The complete details, as per **Annexure – VI**, of firm / company be furnished on the Letter Head of the exporting Member firm / company.

The complete details, as per **Annexure – VI**, of firm/company be furnished on the letter head of the exporting firm/company.

Sd/-  
(Sanjeev Kumar Sharma)  
Sr. Director &  
Chief Information Officer- ISEPC  
New Delhi, INDIA  
Mobile # 9899573797  
11<sup>th</sup> April, 2021

**Encls:** as above

**Please ensure the following checklist before submitting the Application and tick (✓) in front of each, along with the Application submitted:**

1. Application form/Declaration in **Annexure-I**;
2. Pay Order / Draft enclosed with Application should be requisite amount in respect to your export performance, including GST and should be in favour of “The Indian Silk Export Promotion Council”. If paid through NEFT / RTGS the details of UTR No, Bank Name, Branch Name, transfer date & amount;
3. Chartered Accountant Certificate on CA’s letter head (date of realization should be between 1.4.2020 to 31.3.2021 only). It should be certified by the practicing Chartered Accountant with stamp, address, Tel/Fax nos. and email id, UDI.No. along with Regn. No. of Firm and Membership No. of Chartered Accountant (CA) signing the certificate;
4. Bank certificate should be certified by the bank (date of realization should be between 1.4.2020 to 31.3.2021 only). The bank certificate should have the stamp, address, Tel/Fax nos. and email id of the bank, along with the name, code and designation of the signing official of the bank who has certified the export performance;
5. Certified ‘Consolidated Statement’ duly certified by Chartered Accountant (CA) of FOB amount realized in INR between 1.4.2020 to 31.3.2021 and should include the following details:-

Invoice no. & Date, Bank realization certificate no., Description of exported Items (readymade garments only), Country of export, Amount realized in foreign currency (currency & amount), FOB amount realized in INR and Date of Realization in DD/MM/YY FORMAT. The above statement should be attested by practicing CA and name & code number of signatory of statement/certificate, is to be put below the signatures.

**Important:** While submitting the **Consolidated Statement**, the applicant exporter should ensure that the information certified by CA is about export of Readymade Garments only. Mention of **Readymade Garments & exporter name is also mandatory.**

6. **Very Important & Mandatory:** Notarized Affidavit (Format at Annexure-IV).
7. Company Profile in Annexure-VI;
8. Valid copy of RCMC issued by the Indian Silk Export Promotion Council (ISEPC);

**PERFORMA FOR SUBMISSION OF APPLICATION TO THE INDIAN SILK  
EXPORT PROMOTION COUNCIL (ISEPC) FOR ISSUE OF EXPORT  
PERFORMANCE CERTIFICATE FOR 2021-2022  
(TO BE FURNISHED ON THE LETTER HEAD OF THE EXPORTING FIRM)**

To,

The Senior Director,  
The Indian Silk Promotion Council  
1302-1304, 13<sup>th</sup> Floor, Ansal Tower, 38, Nehru Place,  
New Delhi, 110 019;

**Subject: Issue of Export Performance Certificate for 2% entitlement**

Dear Sir,

**DECLARATION**

- 01.** With reference to your Circular No. ISEPC Cir NO 5(EPC)2/2021-22 dated 11<sup>th</sup> April, 2021, we wish to state that we have exported silk and other allied silk products, including readymade garments and have realized the sale proceeds amount to Rs \_\_\_\_\_ as per the Bank Realization Certificate (enclosed) towards the realizations effected between **1<sup>st</sup> April, 2020 to 31<sup>st</sup> March, 2021;**
- 02.** a) We are enclosing herewith a Pay Order / Demand Draft bearing No \_\_\_\_\_ Dated \_\_\_\_\_ for Rs \_\_\_\_\_ drawn on \_\_\_\_\_ favoring 'The Indian Silk Export Promotion Council' towards the application fee (**non-refundable**) or  
b) We have submitted the processing fees through NEFT / RTGS, the details of the same are given below:

**UTR No.** :  
**Bank Name/Branch :**  
**Transaction date :**  
**Amount (Rs.) :**

**03.** We hereby agree to provide all information sought by the Indian Silk Export Promotion Council (ISEPC), in connection with this application. We agree to obtain Import Certificate from the place to be decided by ISEPC;

**04.** In case of merchant exporter, please indicate the following details of supporting manufacturer tied-up with your firm/company :-

- a) Name of manufacturer/s. \_\_\_\_\_  
b) Factory address(s) \_\_\_\_\_  
c) Contact person. \_\_\_\_\_  
d) Registration no. with ISEPC \_\_\_\_\_  
e) Phone No. \_\_\_\_\_  
f) Fax No. \_\_\_\_\_  
g) email ID \_\_\_\_\_

(Please attach extra sheet, on your letter head, if required.)

05. We also confirm that while obtaining the IC, we would abide by the following condition:-

**"That the imported Lining and Inter-lining materials shall not be put to any other use or sold in the market except in manufacture of textile garments for export by manufacturer directly or through merchant exporter registered with the ISEPC;"**

06. We hereby confirm and declare that the statement made above is true and correct to the best of our knowledge. We understand and agree that in the event of the above statement being found to be incorrect or false, our Export Performance Certificate will be cancelled and we shall be liable for any penal action that may be taken by the THE INDIAN SILK EXPORT PROMOTION COUNCIL (ISEPC), or by the Government of India under the relevant rules.

Name of Exporter: \_\_\_\_\_  
RCMC No \_\_\_\_\_  
IE Code No. issued by DGFT \_\_\_\_\_  
Name of ISEPC Office from where  
it is intend to obtain **Import Certificate** (IC) : NEHRU PLACE HEAD OFFICE  
Name of the Authorized Signatory : \_\_\_\_\_  
Signature of the Authorized Signatory: \_\_\_\_\_  
Mail id: \_\_\_\_\_ Mob No: \_\_\_\_\_  
\_\_\_\_\_

**CHARTERED ACCOUNTANT CERTIFICATE**

**(On CA's Original Letter Head)**

**Certificate No. UDI No.**

We have verified the details of export of Readymade Garments made and realized sales proceed indicated by the exporter at point No. 1 at **Annexure – I** of application i.e. exporter's 'declaration' and as per the statement attached, certify that the total FOB value of exports of readymade garments based on the Bank Realization Certificate of M/s.....

Address.....

During the year 2020-2021 i.e. between 01.04.2020 to 31.03.2021 were of the value of Rs.....(Rupees.....).

I/We, further certify that aforesaid facts are true and correct to the best of my/our knowledge and belief.

\*Name & Address of the

Chartered Accountant's firm.....

Signature of the Chartered Accountant .....

Seal/Stamp .....

Membership No. of the Chartered Accountant\* .....

Membership No. of CA firm/ company\*.....

Phone No.....

Email ID .....Mobile No.....

Date.....

Place.....

\* **Mandatory** (UDI No., Name, Membership No. & Firm Registration No. of CA).

***Format for "Consolidated Statement" to be provided with original attestation from the CA along-with above covering letter on CA's Letter Head.***

**Name of exporter.....**

S. No.	Invoice No. & Date	Bank realization certificate no.	Description of exported Items <b>(Readymade Garments only)</b>	Country of export	Amount realized in Foreign Currency		FOB amount realized in INR	Date of realization <b>DD/MM/YY</b>
					Currency	Amount		

**Very Important:** While submitting the **Consolidated Statement**, the applicant exporter should ensure that the information certified by CA is about export of Readymade Garments only & consolidated statement should be readable. Mention of Silk and other allied silk products including Readymade Garments & exporter name is also mandatory.

**BANK CERTIFICATE**  
**(On Bank's Letter Head)**

This is to certify that M/s. \_\_\_\_\_  
Address:- \_\_\_\_\_ has realized FOB amount of  
Rs. \_\_\_\_\_ (in words \_\_\_\_\_) against export of readymade  
garments during the year 2020-2021 i.e. between 01.04.2020 to 31.03.2021.  
Name of the of Manager \_\_\_\_\_  
Signature with seal \_\_\_\_\_  
Code No. of officer signing \_\_\_\_\_  
certificate\* \_\_\_\_\_  
Date \_\_\_\_\_  
Email id \_\_\_\_\_  
Mobile No. \_\_\_\_\_

\* **Mandatory** (Name & Code No. of certifying bank officer).

**ANNEXURE - II**

**APPLICATION FOR OBTAINING IMPORT CERTIFICATE (IC)**

01. Name & Address of EXPORTER: \_\_\_\_\_
02. RCMC No \_\_\_\_\_
03. Importer-Exporter Code No. \_\_\_\_\_
04. Item to import with HS Code: \_\_\_\_\_
05. Country of Import: \_\_\_\_\_
06. Overseas Supplier's Name & Address: \_\_\_\_\_
07. Supplier's Invoice No. and date \_\_\_\_\_
08. Export Performance Certificate No. \_\_\_\_\_ Validity \_\_\_\_\_
09. Item intended to \_\_\_\_\_ be imported for which  
Import Certificate is sought: Lining and Inter-lining material;
10. In case the imports are applied from Private Bonded Warehouse/SEZ, fill the  
following information :-
  - A) Name of the Private Bonded Warehouse/SEZ  
: \_\_\_\_\_;
  - B) License No. \_\_\_\_\_ & Date \_\_\_\_\_ issued by Commissioner Of Customs  
with the validity (attached self-attested copy)
  - C) Whether License is valid on the date of application (Please tick Yes/No)
  - D) Whether Private Bonded Warehouse  
Provides storage of material permitted 

Yes
Yes

No
No

  
for readymade garments.  
(Please Tick Yes/No)
11. Quantity & Value of Import (For the imports to be effected  
during 2020-2021 under Customs Notification No. 2/2021-Customs dated  
01.02.2021 by making the amendment in the Principal Notification  
No.50/2017-Customs dated 30.06.2017 of Govt. of India, Ministry of Finance  
(Deptt. of Revenue).

12. The list of eligible items is appended below:-

S. No. in the Table appended to relevant Customs Notification	ITEM	Chapter or Heading or sub-heading or tariff item	Qty.	Unit	Value	Bill of Entry No.	Date
288	Lining and Inter-lining Materials	43,52,54,55, 56 58 59 or 60					
S.No.							
				<b>Total</b>			

13. We also confirm that the import of product under reference in the above IC, is subject to following condition which is duly abide by us:

**"That the imported Lining and Inter-lining materials shall not be put to any other use or sold in the market except in manufacture of textile garments for export by manufacturer directly or through merchant exporter registered with THE INDIAN SILK EXPORT PROMOTION COUNCIL (ISEPC)."**

**14. IC Processing Fee**

Cheque/PO/DD No. \_\_\_\_\_ Date. \_\_\_\_\_ Amount Rs. \_\_\_\_\_  
 Bank Name \_\_\_\_\_ Branch details \_\_\_\_\_  
 Name of authorized representative \_\_\_\_\_ Signature of \_\_\_\_\_  
 authorized representative \_\_\_\_\_ Seal of Company \_\_\_\_\_

**Enclosures:**

01. Copy of Export Performance Certificate.
02. Copy of supplier's Invoice.
03. Bill of Entry.
04. Processing Fee of Rs.500/- + 18% applicable GST each IC to be deposited by way of Cheque/PO/DD payable in favour of The Indian Silk Export Promotion Council.

**PERFORMA FOR AFFIDAVIT for Add Back/re-credit against surrendered/cancelled Import Certificate (IC)(ON RS. 10/- STAMP PAPER DULY NOTORISED) AFFIDAVIT**

This has reference to our Import Certificate No. \_\_\_\_\_ dt \_\_\_\_\_  
In this regard, we M/s \_\_\_\_\_  
(RCMC No \_\_\_\_\_); undertake the following:-

1. That we have obtained above Import Certificate for Lining and Inter-lining materials
  2. That the said Import Certificate has not been utilized due to... ..
  3. It is therefore, requested to re-credit the IC value of Rs. ... ..
- We undertake that the said original Import Certificate has not been misused under any circumstances by us.

We hereby confirm and declare that the statement made above is true and correct to the best of our knowledge. We further indemnify THE INDIAN SILK EXPORT PROMOTION COUNCIL (ISEPC) that in the event of the above statement being found to be incorrect or false/misleading, we will be liable to pay full import duty as mentioned along with the penalty as per custom norms.

Name of Company _____	Name of authorized
representative _____	Signature _____ of
authorized representative _____	Seal of Company _____
Date: .....	
Place .....	

**PERFORMA OF AFFIDAVIT for import of Lining & Interlining Material)**

**(ON RS. 10/- STAMP PAPER DULY NOTORISED)**

**AFFIDAVIT**

I, \_\_\_\_\_ s/o \_\_\_\_\_ r/o \_\_\_\_\_, do hereby state on solemn affirmation as under:

1. I on behalf of M/s \_\_\_\_\_, is competent to depose the present affidavit and give undertaking for the subject purpose as under;
2. I say I am fully conversant with the English language and I have deposed the affidavit after fully understanding the contents and consequence thereof;
3. That in reference to our request for the financial year 2021-2022 for issuance of import certificate / s, to enable us to import lining/ interlining materials falling within the Chapter / Heading/ Sub-heading / tariff item against No. 43, 52, 54, 55, 56, 58, 59 or 60 of the Customs Tariff Act, 1975 against export performance certificate for the financial year 2021- 2022 with entitlement amount as specified therein (2% of FOB value of garment exported and value realized during the year 2020-2021);
4. I undertake and affirm to all concerned that such material upon import will not be put to any other use than specified or will be sold in the market except in the manufacture of textile garment for exports by us/ manufacturer directly or through merchant exporter registered with THE INDIAN SILK EXPORT PROMOTION COUNCIL (ISEPC);
5. I also confirm present affidavit shall suffice for all purposes as undertaking on our part to cover up all benefit extended to us for entire financial year 2021-2022 for issuance of import certificates;
6. I hereby affirm, confirm and keep Indian Silk Export Promotion Council indemnified in all circumstances irrespective of any scenario, situation against any incident, misuse or otherwise takes place of our undertaking for which entire responsibility penal, civil, monetary etc. will be solely and exclusively on the part of the concerned above referred;
7. I also further affirm and confirm after fully understanding of all the provisions as are attracted in respect of the benefit extended to us, in case any violation of the conditions of the Notification No. 26/2003 dated 1.3.2003 superseded by Custom Notification No. 2/2021- Customs dated 01.02.2021 by making the amendment in the Principal Notification No. 50/2017-Customs dated 30.06.2017 of Govt. of India, Ministry of Finance (Deptt. of Revenue), which shall be construed and treated as a default, malpractice, violation on our part for which I and all concerned shall be liable to face any or all penal /material consequences or other action contemplated and decided by THE INDIAN SILK EXPORT PROMOTION COUNCIL (ISEPC) or otherwise under any law of land Act and Rule as could be applicable thereto;
8. I also further undertake that such action be resorted against us without any opportunity or show cause notice;
9. I again affirm the details deponent firm/ company as under: Name of Company \_\_\_\_\_  
Name of authorized representative \_\_\_\_\_  
Signature of authorized representative \_\_\_\_\_  
Seal of Company \_\_\_\_\_  
(Copy of authority letter and resolution enclosed).

**VERIFICATION:**

I, the above named deponent, do hereby verify that the contents of above affidavit are true and correct to the best of my knowledge. Verified at \_\_\_\_\_ on this \_\_\_\_\_ day of 2021'

DEPONENT

DEPONENT

**APPLICATION FOR ENHANCEMENT OF EXPORT PERFORMANCE IN EPC  
FOR THE YEAR 2021-2022**

**DECLARATION**

(to be furnished on the letter head of the exporting firm)

To,  
The Senior Director,  
The Indian Silk Export Promotion Council, Nehru Place, New Delhi

Dear Sir,

With reference to our EPC certificate no. \_\_\_\_\_ dated \_\_\_\_\_. We wish to apply for enhancement in our above said EPC;

1. Export Performance Value of EPC 2021-2022 already issued Rs. \_\_\_\_\_.
2. Export Performance Value of EPC intended for enhancement Rs. \_\_\_\_\_.
3. TOTAL Value of EPC required (1+2) \_\_\_\_\_
4. Bank Certificate and CA Certificate in original, certifying realization of amount as indicated at Sl. No. 2 above (as per **Annx. V(A) & Annx.V(B)**).
5. a) We are enclosing herewith a Pay Order/Demand Draft No. \_\_\_\_\_ dated \_\_\_\_\_ favouring THE INDIAN SILK EXPORT PROMOTION COUNCIL for an amount of Rs. \_\_ towards the enhancement fee (**non-refundable**) or  
b) We have submitted the processing fees through NEFT/RTGS, the details of the same are given below:

**UTR No.** :  
**Bank Name/Branch:**  
**Transaction date** :  
**Amount (Rs.)** :

6. We hereby agree to provide all the information sought by **THE INDIAN SILK EXPORT PROMOTION COUNCIL** (ISEPC) in connection with this application.
7. We hereby confirm and declare that the statement made above is true and correct to the best of our knowledge.

Name of Exporter.....  
RCMC No.....  
IE Code issued by the DGFT.....  
Name of the authorized signatory.....  
Signature of the authorized signatory.....  
Date.....  
Mail id ..... Mobile No.

**Enclosures:**

- a. Copy of EPC
- b. CA Certificate as per **Annexure V (A)**
- c. Bank Certificate as per **Annexure V (B)**
- d. Undertaking as per **Annexure V(C)**
- e. Detailed consolidated statement duly certified by CA in original.

**CHARTERED ACCOUNTANT CERTIFICATE FOR ENHANCEMENT OF EPC**

(on CA's Original Letter Head) VERIFICATION

**Certificate No. UDI No.**

We have verified the statement made above by the exporter and certify that the total FOB value of exports of readymade garments based on the bank realization certificate of

M/s. \_\_\_\_\_ during the period  
01.04.2020 to 31.03.2021 were of the value of  
Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_).

We also certify that the export bills taken now, were not included earlier certificate issued for the period 01.04.2020 to 31.03.2021 and this application is made with those export bills which were raised and realized during the period 01.04.2020 to 31.03.2021.

I/We, further certify that aforesaid facts are true and correct to the best of my/our knowledge and belief.

Name and Address \_\_\_\_\_  
of the Chartered Accountant \_\_\_\_\_  
Signature of Chartered Accountant \_\_\_\_\_  
Membership No of the Chartered Accountant\* \_\_\_\_\_  
Membership No of CA firm/ Company\* \_\_\_\_\_

Date: \_\_\_\_\_ Place: \_\_\_\_\_  
Mail id: \_\_\_\_\_ Mobile No: \_\_\_\_\_

**\*Mandatory** (UDI No., Name, Membership No. & Firm Registration No. of CA).

**Format for "Consolidated Statement" to be provided with original attestation from the CA along with above covering letter on CA's Letter Head.**

**Name of exporter.....**

S. No.	Invoice No. & Date	Bank realization certificate no.	Description of exported Items (Readymade Garments only)	Country of export	Amount realized in Foreign Currency		FOB amount realized in INR	Date of realization DD/MM/YY
					Currency	Amount		

**Very Important:** While submitting the **Consolidated Statement**, the applicant exporter should ensure that the information certified by CA is about export of Silk & other silk allied silk products, Readymade Garments as the case may be & consolidated statement should be readable. Mention of Silk and other silk blend **Readymade Garments & exporter name is also mandatory.**

**BANK CERTIFICATE FOR ENHANCEMENT OF EPC**

(On Bank's Letter Head) VERIFICATION

This is to certify that M/s. \_\_\_\_\_  
Address \_\_\_\_\_ has realized FOB amount of  
Rs \_\_\_\_\_ (Rupees \_\_\_\_\_) against export  
of silk and other allied silk products, including readymade garments during the  
financial year 2020-2021 i.e. between 01.04.2020 to 31.03.2021.

We also certify that the export bills taken now, were not included earlier certificate  
issued for the period 01.04.2020 to 31.03.2021 and this application is made  
with those export bills which were raised and realized during the period  
01.04.2020 to 31.03.2021.

Name and Address \_\_\_\_\_  
of the Bank \_\_\_\_\_

Signature of Manager/ \_\_\_\_\_ Authorised Signatory

Code no.\* \_\_\_\_\_

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Mail id \_\_\_\_\_

Mobile No. \_\_\_\_\_

**\* Mandatory** (Name & Code No. of certifying bank officer).

**UNDERTAKING FOR EPC ENHANCEMENT**

(on Rs. 100/- Stamp Paper duly notarized)

**UNDERTAKING**

This has reference to our request dated \_\_\_\_\_ for issuance of supplementary Export Performance Certificate for Rs. \_\_\_\_ (Rupees \_\_\_\_\_) in addition to our earlier Export Performance Certificate No. \_\_\_\_\_ Dated \_\_\_\_\_ for Export Performance Value of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) during the financial year 2020-2021.

We undertake that the statement made and the documents submitted for verification in support of our claim for supplementary Export Performance Certificate is true and correct.

We confirm that the export bills taken now were not included earlier during the financial year 2020-2021 periods and this application is made with those export bills, which were raised and realized during the financial year 2020-2021. We understand and agree that in the event of documents and information submitted by us are found to be incorrect or false, there is a violation of the condition as malpractice and will render us liable to penal and or any other action under the policy, criminal law and any other act as may be applicable and such action can be restored to against us without any opportunity to show cause to us.

Name of the Company .....  
Name of Authorized Signatory .....  
Signature of Authorized Signatory .....  
Seal of Company .....

Date: .....

Place: .....

**Please note : Proforma affidavit should be notarized & covering letter (i.e request letter) date should be mentioned at first blank of the affidavit i.e request date.**

**(TO BE FURNISHED ON THE LETTER HEAD OF THE EXPORTING FIRM)**

1. Name & Address of the Company \_\_\_\_\_
2. THE INDIAN SILK EXPORT PROMOTION COUNCIL (ISEPC) RCMC No. \_\_\_\_\_
3. Tel No. of the company \_\_\_\_\_
4. Fax No. of the company \_\_\_\_\_
5. E-mail address of the company \_\_\_\_\_
6. Export Performance for previous 3 year:-

<u>Destination</u>	<u>Year, 2018-2019</u>		<u>Year, 2019-2020</u>		<u>Year, 2020 -2021</u>	
	<b>Total Value*</b>	<b>Quantity</b>	<b>Total Value*</b>	<b>Quantity</b>	<b>Total Value*</b>	<b>Quantity</b>
EU						
USA						
Latin American Countries						
Japan						
South Africa						
Others						
<b>Total</b>						

\*Value in US \$

7. Major products exported (please mark (V) Average price: US\$)

- 1) Silk and other allied silk products; ( ).....
- 2) Ladies Garments ( ) .....
- 3) Gents Garments ( ) .....
- 3) Kids wear ( ) .....
- 4) Industrial Garments ( ) .....
- 5) Any other (please specify) ( ) .....

8. Please indicate the area where you would like THE INDIAN SILK EXPORT PROMOTION COUNCIL (ISEPC) to play active role, mark (√)

- i) Manpower Training ( )
- ii) Lobbying ( )
- iii) Consultancy ( )
- iv) Buyer Sellers Meets ( )
- v) Organizing Fairs & Exhibitions ( )
- vi) Productivity Issues ( )
- vii) Issues with DGFT ( )
- viii) Issues with Customs/Excise ( )
- ix) Compliance ( )
- x) State Level Issues ( )

Suppliers Perception of India's competitiveness of Silk Export in International Markets.

1. What according to you make Indian Silk export industry advantageous compared to other domestic industry? (Kindly rate the below given factors on the scale of 1 to 5):

<b>Factors of Advantages</b>	<b>1 Very Disadvantages</b>	<b>2 Disadvantages</b>	<b>3 Neither Advantageous Nor Disadvantages</b>	<b>4 Advantageous</b>	<b>5 Very Advantageous</b>
Wages					
Labor Regulation					
Rent					
Cost of Power Charges					
Availability of Raw Material					
Raw Material Cost					
Transportation/Logistics					
Political Stability					
Govt. Policy ( FTP, Inflation and Export subsidy)					
Factory Compliance					
Taxes					
Macroeconomic condition (Like exchange rate, Interest rate and Inflation)					
Interest Rate					
Others: (Pls. Specify)					

2. According to you which are the major bottlenecks in making the Indian Silk industry realize thenational advantage in international market? (Kindly indicate them in Yes or no form).

<b>Bottlenecks on Overall Basis</b>	<b>Yes (1)</b>	<b>No (1)</b>
Labor Laws		
Import Duties on Raw material& Machinery		
Port efficiency		
Road Connectivity to Port		
Custom Procedure		
Declining Duty Drawbacks		
Delay in reimbursement of various schemes benefit like Interest Subvention, DBK etc.		
Market Access (FTAs)		
Cost of Power		
Product Diversification		
No cap on export of raw material like cotton, yarn and fabric		
Cluster Development		
R&D Facility		
Lab Testing for Garment		
Others (Pls. Specify)		

3. In your view how important are the following factors in increasing the competitiveness of your Silk export goods in international market. (Please rate them 1= not at all important; 5= very important).

<b>Factors of Competitiveness</b>	<b>Not important (1)</b>	<b>Little Important (2)</b>	<b>Moderately Important (3)</b>	<b>Important (4)</b>	<b>Very Important (5)</b>
Cost cutting					
Firm size					
Raw Material Cost					
Product Diversification					
Timely delivery					
Availability of Technology					
Skills and Management					
Cost of Finance					
Logistic Cost					
Cost of Trimming and Embellishment					
Currency value					
Diversification of Markets (including domestic markets)					
Product development and design based innovation					
Introducing own brands					
Productivity of Labor					
Education of Workers					
Compliance to Labor Laws of Country					
Logistics					

**Kindly indicate the following regarding your firm:**

4. From where (in %) you are sourcing input to manufacturing:

	<b>Domestic</b>		<b>Overseas</b>	
	2018-19	2019-20	2018-19	2019-20
Raw Material Sourcing (in %) out of total input				
Machinery Sourcing (in %)				
Trimming and Embellishment (in %)				
Packaging and Packaging Material Sourcing				

5. Have you diversified your market base for export of product in last three years? (If yes pls. specify the market and share in total sale).

Market 1\_\_by\_\_% Market 2\_\_by\_\_%Market 3\_\_by\_\_%

6. Kindly indicate the reasons thereof for market diversification (as indicated below):

	<b>Yes (1)</b>	<b>No (2)</b>
Develop New product to attract Buyers?		
Brought new Technology for new products?		

7. Please define your relationship you have with all your buyers, in the format given below:

Type of Buyer	Hands off and Price driven (1)	Uncertain/Volatile (2)	Collaborative or feedback intensive (3)
Wholesaler			
Retailer			
Importer			
Departmental Store			
Buying House			
Chain Stores			
Brand Retailers( )			

8. Govt. has launched PLI scheme for MMF and Technical textiles segment. Are you manufacturing the MMF products?

Yes No

9. Please specify what MMF products are you manufacturing?

- I. Ladies Garment \_\_\_\_\_
- II. Men's garment \_\_\_\_\_
- III. Kids wear \_\_\_\_\_
- IV. Industrial wear \_\_\_\_\_
- V. Others, please specify \_\_\_\_\_

10. From where you are sourcing Fabric to manufacture MMF garments

- I. Domestic \_\_\_\_\_ %  
**Imported**
- II. China \_\_\_\_\_ %
- III. S Korea \_\_\_\_\_ %
- IV. Japan \_\_\_\_\_ %
- V. Taiwan \_\_\_\_\_ %
- VI. Others (Please specify) \_\_\_\_\_ %

11. What are the constraints you faced to diversify into MMF garment

- I. Raw material
- II. Skill Manpower
- III. Machinery

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