



## The Indian Silk Export Promotion Council

(Sponsored by Ministry of Textiles Govt. of India)

112A, Chiranjiv Tower, 43 Nehru Place, New Delhi - 110 019

TEL: 011-40154181, 011-26220134 EMAIL: [roisepec@gmail.com](mailto:roisepec@gmail.com) & [isepcho@gmail.com](mailto:isepcho@gmail.com)

Web: [www.theindiansilkexportpromotioncouncil.com](http://www.theindiansilkexportpromotioncouncil.com)

ISEPC/CoA/ELCT.-1/2022

30<sup>th</sup> September 2022

To All Members of ISEPC as on 30.09.2022

Dear Sir/Madam,

The Election to fill up the vacant post of Members of the Committee of Administration is notified as under:

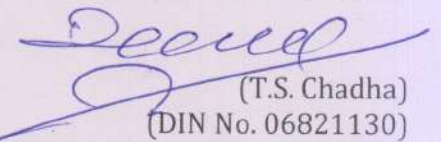
Date of Notification	30/09/2022 (Friday)
Cutoff Date for filing nomination	21/10/2022 (Friday)
Scrutiny of Nomination	27/10/2022 (Thursday)
Withdrawal of Nomination	26/10/2022 (Wednesday) (Upto 1600 Hrs)
Issue of list of valid Nomination	27/10/2022 (Thursday) (after 1800 Hrs)
Remote e-voting Start date	07/11/2022 (Monday)
Remote e-voting Start Time	10.00 AM
Remote e-voting End Date	10/11/2022 (Thursday)
Remote e-voting End Time	06.00 PM
Date of Result	11/11/2022 (Friday)

Members, who do not have pending membership subscription or and any other dues payable to the Council as on 30.09.2022 are eligible to participate in the election and can stand as candidate, act as Proposer/ Secunder and Vote in the Council above Election process subject to fulfillment of terms and conditions of the "Election Rules". The Members desiring to contest Election are required to fill his/her Nomination in the "prescribed format", as available on online and ensure that it is submitted to the Indian Silk Export Promotion Council's Offline or through online, at its Registered Office at 112A, Chiranjiv Tower, 43 Nehru Place, New Delhi - 110019, within the stipulated date i.e. **by Friday, the 21<sup>st</sup> October 2022**. The Members ("He or she entity represented by him/her) desires to contest election, must have to his credit, during the one financial year immediately preceding exports of the products of not less than Rs. 10 lakhs and should be a Registered Member of the Council for at least one year; and submit the export performance of the member entity company, duly verified by the CA, as proof thereof. Election Rules and Nomination/ Withdrawal forms are available on the Council's website at [www.theindiansilkexportpromotioncouncil.com](http://www.theindiansilkexportpromotioncouncil.com) and can also be downloaded, if desire. This Election is notified with the approval of the Committee of Administration.

Thanking you,

For & on behalf of the Committee of Administration of  
The Indian Silk Export Promotion Council



  
(T.S. Chadha)  
(DIN No. 06821130)

Officiating Executive Director, ISEPC  
Issued under authority conferred by the COA

Encl: Election Rules, Nomination/withdrawal forms



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Web: [www.theindiansilkexportpromotioncouncil.com](http://www.theindiansilkexportpromotioncouncil.com)

ISEPC/CoA/ELCT.-2/2022-23

30<sup>th</sup> September 2022

To All Members of ISEPC as on 30.09.2022

Dear Sir/Madam,

The Elections to fill up the vacant posts of Members of the Committee of Administration of The Indian Silk Export Promotion Council due to retirement of the following senior Members of CoA is being notified vide Council's circular No. ISEPC/CoA/ELCT.-1/2022 dated 30<sup>th</sup> September 2022, as approved by the Committee of Administration of the Council, in its meeting held on 29.07.2022:-

Region Category	No. of seats	Vacated by, on retirement & Vacant Seats as approved in the CoA meeting held on 29/07/2022
NR	2	One Seat fallen vacant on the demise of Shri Satish K Gupta & One Vacant seat;
GC	2	Shri Rakesh Kumar Srivastava, Shri Naresh Kr. Sadh
ER	1	Shri Bimal Mawandia
SR	1	One Seat fallen vacant on the demise of Sh T.V. Matuthi
WR	1	Shri Navnit Kumar Sadh

Members, who do not have pending membership subscription or and any other dues payable to the Council as on 30.09.2022 are eligible to participate in the election and can stand as candidate, act as Proposer/Seconder and Vote in the Election, subject to fulfillment of terms and conditions of the Election Rules as per copy attached. The Members desiring to contest election are required to fill up Nomination in the prescribed format, as available on Council's Web Portal and ensure that it is submitted to the Indian Silk Export Promotion Council's Offline or through online, at its Registered Office at 112A Chiranjiv Tower, 43 Nehru Place, New Delhi - 110019, within the stipulated date i.e. by Friday, the 21<sup>st</sup> October 2022.

Thanking you,

For & on behalf of the Committee of Administration of  
The Indian Silk Export Promotion Council



(T.S. Chadha)  
(DIN No. 06821130)

Officiating Executive Director, ISEPC  
Issued under authority conferred by the COA

Encl: Election Rules, Nomination/withdrawal forms.





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{112A, Chiranjiv Tower, 43 Nehru Place, New Delhi – 110 019, India}

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ISEPC/Election Rules/2022-23

30<sup>th</sup> September 2022

### **ELECTION RULES**

#### **CONTENTS**

##### **Rule Description**

1. Short title;
2. Definitions;
3. Persons entitled to contest the election and vote;
4. Number of elected members of the Committee;
5. Reservations as per Memorandum and Articles of Association;
6. Elections;
7. Procedure of election;
8. Nominations;
9. Announcement of valid nominations;
10. Declaration of Results;
11. Equality of Votes during ballot;
12. The election of the Vice-Chairman
13. The Election of the Regional Chairmen of the Council
14. The term of Regional Chairman
15. Procedure for change in rules;

##### **Annexure**

- A. Nomination Form.
- B. Withdrawal Form

## Chapter I

### **Rules for Election of Members of the Committee of Administration.**

<b>Sr. No</b>	<b>Heading</b>	<b>Description</b>
<b>1</b>	Short Title	These rules may be called the Election Rules, 2022
<b>2</b>	Definitions	All words and expressions used in these rules shall have the same meaning as those assigned to them respectively in the Articles of Association of the Council.
<b>3</b>	Persons entitled to contest the Election and vote	<p><b><u>Right to Vote etc confined to ordinary members</u></b></p> <ol style="list-style-type: none"> <li>1. The Members should be a Registered Member of the Council since last financial year, whose names appear in the Register of Members and who have no arrears of subscription or other dues or charges payable by them to the Council on or before 30/09/2022 shall have the right to vote at, or, subject to the provisions of sub rule (2) of this rule, to offer themselves as candidates at election to various positions (including membership of the Committee) in the Council.</li> <li>2. A candidate for election to any position, in the Council, must satisfy the following eligibility criteria, namely: <ol style="list-style-type: none"> <li>(i) <b>Only an Ordinary Member shall have the right to vote, or to offer-self as a candidate at elections for to various positions in the Council;</b></li> <li>(ii) <b>“He or She entity represented by him/her, must have to his/her credit, during the one financial year <u>immediately preceding exports of the products of not less than Rs. 10 lakhs</u> and should be a Registered Member of the Council for at least one year;</b></li> <li>(iii) <b>Where a person is standing for election as Vice-Chairman or Regional Chairman etc. He / She or the entity, represented by him/her, must have, to his/ her or its credit, during the last financial year, immediately preceding, exports of the product of not less than Rs. 10 lakhs.</b></li> </ol> </li> </ol>

## The Indian Silk Export Promotion Council

<b>4</b>	Number of elected Members of the Council	There shall be twenty elected members of the Committee.																		
<b>5</b>	<b>Reservations as per Memorandum and Articles of Association</b>	<p>Article 27.8 provides that Election to the Committee shall be conducted every two years, well before the expiry of the term of the retiring members.</p> <p>Article 27.7 provides that one third of the elected members of the Committee shall automatically retire on completion of 2 years in every election and seniors are to retire first.</p> <p>Article 27.4 provides the seats for the elected member of the Committee shall be reserved to ensure, as far as practicable, proper representation to the four regions of the country as under:-</p> <table border="1"> <thead> <tr> <th>Category</th><th>Area covered</th><th>No. of seats for election</th></tr> </thead> <tbody> <tr> <td>Northern</td><td>NCR including Delhi, Western UP as covered in NCR, Bihar, Chhattisgarh, Punjab, J &amp; K, Himanchal Pradesh, Utrakhand, Haryana and Rajasthan</td><td>2</td></tr> <tr> <td>Western</td><td>Gujarat, Maharashtra, Madhya Pradesh, Goa, Daman Diu, Dadar Nagar Haveli</td><td>1</td></tr> <tr> <td>Southern</td><td>Karnatka, Andhra Pradesh, Telengana, Tamil Nadu and Kerala</td><td>1</td></tr> <tr> <td>Eastern</td><td>West Bengal, North-East, Orissa, Eastern UP including Varanasi District.</td><td>1</td></tr> <tr> <td>General</td><td>From all over India irrespective of region</td><td>2</td></tr> </tbody> </table>	Category	Area covered	No. of seats for election	Northern	NCR including Delhi, Western UP as covered in NCR, Bihar, Chhattisgarh, Punjab, J & K, Himanchal Pradesh, Utrakhand, Haryana and Rajasthan	2	Western	Gujarat, Maharashtra, Madhya Pradesh, Goa, Daman Diu, Dadar Nagar Haveli	1	Southern	Karnatka, Andhra Pradesh, Telengana, Tamil Nadu and Kerala	1	Eastern	West Bengal, North-East, Orissa, Eastern UP including Varanasi District.	1	General	From all over India irrespective of region	2
Category	Area covered	No. of seats for election																		
Northern	NCR including Delhi, Western UP as covered in NCR, Bihar, Chhattisgarh, Punjab, J & K, Himanchal Pradesh, Utrakhand, Haryana and Rajasthan	2																		
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Southern	Karnatka, Andhra Pradesh, Telengana, Tamil Nadu and Kerala	1																		
Eastern	West Bengal, North-East, Orissa, Eastern UP including Varanasi District.	1																		
General	From all over India irrespective of region	2																		

**Chapter II**

**PROCEDURE OF ELECTION FOR MEMBERS OF COMMITTEE OF ADMINISTRATION**

<b>Sr. No</b>	<b>Heading</b>	<b>Description</b>
<b>6</b>	<b>Elections</b>	Rules 6 to – shall apply to the election for Members of the Committee of Administration of the Council.
<b>7</b>	<b>Procedure of Election</b>	<ol style="list-style-type: none"> <li>1. The time, date and venue for holding the election shall be notified by the Chairman ISEPC as empowered by the CoA in its last meeting held on 29<sup>th</sup> July 2022 at Gurugram;</li> <li>2. The Chairman ISEPC (as empowered in the last CoA held on 29/07/2022) shall also appoint a Returning Officer who shall be responsible for the conduct of election including receipt and scrutiny of nominations, preparation of the list of eligible contestants, holding election and tabulation of its results etc;</li> <li>3. The Chairman ISEPC (as empowered by the last CoA held on 29<sup>th</sup> July 2022, shall appoint one or more scrutinizers, who, in the opinion of the Committee can scrutinize the voting and remote e-voting process in a fair and transparent manner;</li> <li>4. The Chairman ISEPC (as empowered by the last CoA held on 29<sup>th</sup> July 2022 shall write through Council to request MoT / DoC to appoint Govt. Observer well in time for supervising the Elections, whose duties shall be assigned by the concerned Department in MoT &amp; or DoC.</li> </ol>
<b>8</b>	<b>Nominations</b>	<ol style="list-style-type: none"> <li>1. The Committee at appropriate time shall, call for nominations from the members (including retiring members) who are eligible to contest for election as Vice-Chairman and members of the Committee. Such nominations shall be made in the prescribed form;</li> <li>2. The Committee shall also fix the last date of withdrawal of nominations. Such date shall be not less than 14 days before the date of election. Contestants who wish to withdraw shall intimate their desire to do so in writing in the prescribed form online or offline before the last date fixed for withdrawal;</li> <li>3. The nominations from the intending contestants should be filed online or offline so as to reach the Council by the last date for receipt of nominations fixed by the Committee. This date shall in any</li> </ol>

## The Indian Silk Export Promotion Council

		<p>event, be not less than 21 days before the date to election;</p> <p>4. The Chairman ISEPC in consultation with CGC, has been authorised by the CoA in its meeting held on 23.09.2022 unanimously to form and appoint a Committee to supervise the conduct of elections,</p> <p>5. The Returning Officer shall be responsible for scrutiny of nominations and for this purpose; he/she may appoint scrutinizers who shall not exceed three in number. The scrutiny of nomination papers shall be taken up immediately after the last date of receipt of nomination papers;</p>
<b>9</b>	<b>Announcement of Valid nominations</b>	<p>1. The Returning Officer shall, after scrutiny of the nominations, select only valid nominations and categorize them into the categories, indicated in Rule 6 of these rules;</p> <p>2. The contesting candidates, selected as above, shall be so intimated by the Council of their selection as candidate eligible to contest election for Members of the Committee;</p> <p>3. If the number of valid nominations received is more than the vacancies, the Returning Officer shall draw up the final list of contesting candidates;</p> <p>4. The final list of candidates contesting election shall be displayed on the website as well as on Notice Board of the Council. The Executive Director of the Council in consultation with the Returning Officer shall issue a Notice embodying the list of final contesting candidates to all Members on Council's official websites;</p> <p>5. E-voting shall be exercised by all the eligible Members who are eligible to participate in Council's Elections 2022 i.e. must have cleared their dues by 30.09.2022;</p>
<b>10</b>	<b>Declaration of Results</b>	The Chairman, ISEPC after verifying the list presented by the Returning Officer, shall present the results of the election on the dates fixed by the Committee;
<b>11</b>	<b>Equality of votes during Ballot</b>	If there is an equality of votes between two or more candidates from amongst whom one has to be elected to complete the Committee, lots shall be drawn and the candidate so drawn shall be declared elected to the Committee of Administration.

### CHAPTER III

#### PROCEDURE OF ELECTION FOR VARIOUS POSTS IN THE COUNCIL

Sr. No	Heading	Description
12	<b>The election of the Vice-Chairman</b>	When the Vice-Chairman of the Council, after completion of his term, is endorsed by the Committee to succeed the Chairman or when he has incurred any of the disqualification's enumerated in Article 8.1, the Committee shall re-elect another Vice- Chairman by conducting election by e-voting;
13	<b>The Election of the Regional Chairmen of the Council</b>	Where the Committee has, in exercise of the powers conferred in clauses (a) and (b) of the Article 22.1, form Regional Committees and also determine the geographical extent of each such Regional Committee, the Committee may elect, from amongst its members, one Regional Chairman for each such Regional Committee;
14	<b>The term of Regional Chairman</b>	The term of a Regional Chairmen shall be over with the term of Chairman.

### CHAPTER IV

#### MISCELLANEOUS

Sr. No	Heading	Description
15	Procedure for Change in Rules	Subject to the provisions of the Memorandum of Association and the Articles of Association of the Council, the Committee may, by resolution, alter, vary, add or delete anything contained in these rules and any such alternations, variations, additions or deletions shall be as valid as is contained in these rules as originally framed and shall be subject to alternation, variation, addition or deletion in the same manner;





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### **Nomination form for Member of Committee of Administration of ISEPC** **(Reserved Category i.e. NR/WR/SR/ER)**

I----- (name) propose Mr. / Ms.-----

being authorized representative of M/s -----

----- as a candidate for the election to the post of Member Committee of Administration  
from reserved category of ISEPC----- (Name the region)

Signature of the proposer-----

Name of the proposer -----

Rubber stamp of the firm of the company of proposer-----

I, ----- (name) being authorized representative of M/s-----

----- second the nomination of Mr./Ms. -----of

M/s \_\_\_\_\_as Member of Committee of Administration .

Signature of the Seconder -----

Name of the Seconder -----

Rubber stamp of the firm of the company of Seconder-----

I, ----- (name) being authorized representative of M/s -----

----- agree to the above nomination.

Signature of the contestant -----

Name of the contestant -----

Rubber stamp of the firm of the company of contestant -----

Place:

Date:

**Note: Please tick the relevant category i.e. NR for Northern Region, WR for Western Region, SR for Southern Region and ER for Eastern Region.**



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### **Nomination form for Member Committee of Administration of ISEPC** **(Unreserved Category i.e. on all India Basis)**

I----- (name) propose Mr. / Ms.-----

being authorized representative of M/s -----

----- as a candidate for the election to the post of Member Committee of Administration  
from unreserved category of ISEPC.

Signature of the proposer-----

Name of the proposer -----

Rubber stamp of the firm of the company of proposer-----

I, ----- (name) being authorized representative of M/s-----

----- second the nomination of Mr./Ms. -----of

M/s \_\_\_\_\_ as Member of Committee of Administration.

Signature of the seconder -----

Name of the seconder -----

Rubber stamp of the firm of the company of seconder-----

I, ----- (name) being authorized representative of M/s -----

----- agree to the above nomination.

Signature of the contestant -----

Name of the contestant -----

Rubber stamp of the firm of the company of contestant -----

Place:

Date:



## **The Indian Silk Export Promotion Council**

**FORM FOR WITHDRAWAL OF CANDIDATURE FROM THE POST OF MEMBER –**  
**COMMITTEE OF ADMINISTRATION**  
**OF THE INDIAN SILK EXPORT PROMOTION COUNCIL**  
**ELECTION FOR THE YEAR 2022-23**

To,  
The Returning Officer,  
The Indian Silk Export Promotion Council (ISEPC),  
112A Chiranjiv Tower, 38, Nehru Place,  
New Delhi – 110 019, INDIA

Dear Sir,

With reference to my candidature for the Office of the Member of the Committee of the Administration of the Indian Silk Export Promotion Council (ISEPC), I hereby withdraw my candidature from the Elections of this Office.

I hereby declare and affirm that my above withdrawal is final and irrevocable and I fully own responsibility for the same, and the same has been made voluntarily, without any coercion or undue pressure.

Signature of the Candidate: \_\_\_\_\_

Name and Address of Co./Firm/Organization representing: \_\_\_\_\_

(SEAL)

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Remarks of the Returning Officer, The Indian Silk Export Promotion Council;

Dated \_\_\_\_\_

(Returning Officer)

The Indian Silk Export Promotion Council

(Signature / Seal of Returning Officer)